

# ARE WE A GOOD MATCH?

Please read this before you fill out your application to see if we share the same values and if we'd be a good match!

We are "Spoons, Soups Salads & Sandwiches" specializing in delicious food, served quickly with exceptional service for the Fort Collins community.

## Our hours are:

- Monday - Saturday
  - 10:00 AM - 8:00 PM: Northern Hotel, Harmony, and Link Lane
  - 10:00 AM - 8:30 PM: Campus West
  - 10:00 AM - 7:00 PM: Lory Student Center
- Serving: Lunch and Dinner

## Who We're Looking For:

Enthusiastic, naturally cheerful, reliable, team spirited people who take pride in doing whatever they're doing. We want team members who love working with food, who take an unsolicited approach to team work, and look for opportunities to help others. We embrace people who love to give their best, people who love to learn and people who are committed to constantly improving their performance. We're looking for those who thrive in a fast paced environment, who genuinely love making other people happy, and who can come to work ready and eager to go every day!!

## Types of Positions Available

- Counter Staff: Those who greet, take orders, and serve guests.
- Manager/Assistant Manager
- Prep Cook (Link Lane location only)
- Overnight Baker (Link Lane location only)
- Inter-Store Delivery Driver (Link Lane location only)

## Appearance Guidelines:

**Hair:** Neatly styled and pulled back. No non-natural looking colors please (blue, purple, pink, etc)

**Jewelry:** Minimal and does not get in the way of professional food service. Earring/nose studs permitted. No wrist jewelry or rings please.

**Facial Hair:** Short, neatly styled mustaches or clean shaven.

**Fingernails:** No fingernail polish or cosmetic nails please.

## Benefits:

- Monday - Saturday Schedule (Closed Sundays!)
- Thorough training for all positions.
- Free beverages while working, free meal while working.
- Stable, steady hours and no late nights.
- Biannual company parties.

**Check Us Out!**

**We'd Love to Talk**

**We are an Equal Opportunity Employer!**

**We are Great Fun to Work With!**



# Application for Employment

(Please continue entire application. For areas that don't apply to you, write "N/A" (not applicable).)

Today's Date: \_\_\_\_\_

Please know that: All applicants are considered without regard to race, color, religion, sex, national origin, age, marital or veteran status, sexual orientation or nonjob related medical conditions or disabilities.

### GREETINGS!

Position Applying For:

Delivery Driver       Counter Staff       Cashier/Counter Staff  
(Greets Guest, Serves their orders)  
 Prep Cook       Other \_\_\_\_\_

### Shifts Desired:

Full Time (30 hours a week)

Part Time

### Availability:

We are open Monday - Saturday

Shifts vary starting at 8:00am - 9:00pm

When are you available to work?  
\_\_\_\_\_

### Length of Employment:

How long do you plan on working with us?  
\_\_\_\_\_

### PERSONAL INFORMATION

Name: \_\_\_\_\_ (Last)      \_\_\_\_\_ (First)      \_\_\_\_\_ (Middle)

Name you like to be called: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ (Street)      \_\_\_\_\_ (City)      \_\_\_\_\_ (State)      \_\_\_\_\_ (Zip)

Permanent Address: \_\_\_\_\_ (Street)      \_\_\_\_\_ (City)      \_\_\_\_\_ (State)      \_\_\_\_\_ (Zip)

Email Address: \_\_\_\_\_ Referred by: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Emergency #: \_\_\_\_\_  
Yes \_\_\_ No \_\_\_

Are You less than 18 years of age? \_\_\_

Are you legally eligible for employment in the U.S.A.? \_\_\_ Yes \_\_\_ No  
(Proof of U.S. Citizenship or immigration status will be required.)

Have you been convicted of a felony in the last 7 years? \_\_\_ Yes \_\_\_ No

If yes, list convictions that are a matter of public record: \_\_\_\_\_  
(An arrest is not a conviction. A conviction does not necessarily disqualify you.)

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Education History	Name, City & State of School	Circle Last Year Completed	Degrees Received
High School		9 10 11 12	
College		1 2 3 4	
Post College		1 2 3 4	
Trade, Business or Correspondence School		1 2 3 4	

Any other Educational Experiences that you'd like to share: \_\_\_\_\_

**Employment History: List the last 3 employers, starting with the most recent one first:**

From:	Current Employer Name.	Salary or Hourly: Starting: \$	Position:	Reason for Leaving
To	Address. Type of Business:	Ending: \$ Av # of Hrs/Week		

Your Job Duties.

Supervisors Name Phone: May we Call?

From	Employer: Name:	Salary or Hourly: Starting: \$	Position:	Reason for Leaving
To:	Address Type of Business:	Ending: \$ Av # of Hrs/Week		

Your Job Duties:

Supervisors Name: Phone:

From.	Employer Name.	Salary or Hourly Starting: \$	Position:	Reason for Leaving:
To:	Address: Type of Business	Ending: \$ Av # of Hrs/Week		

Your Job Duties

Supervisors Name: Phone

References: Please give three professional / character references you've known for at least one year. (Not including the employers above or your immediate family).  
We do check references as part of the hiring process)

Name	Phone	Their Business	How long you've known each other
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

**Serving the World:** Please list any volunteer work or community or social activities you've been involved in that benefits others. (Please exclude any associations that would reveal information you aren't obligated to share; Sex, race, religion, national origin, age, ancestry, affiliations).

- \_\_\_\_\_
- \_\_\_\_\_

# Tell Us About Yourself

1. What are your favorite hobbies, sports, pastimes, passions, things you are passionate about doing outside of work?
2. Tell us something(s) you've done that you're proud of?
3. What talents, skills, abilities, work and non-work related, do you have? (For Example: Good with Computers?, Artistic?, Great Organizer?, Good Gardener?, Great with Kids?, Love Teaching?, Good at Fixing Things?, Excellent with Math? You Name it.):
4. How would a close friend or family member describe what's great about you?
5. One of the things that's really important to us at **Spoons, Soups & Salads** is to genuinely thank every customer and express our appreciation for their business. Could you please write 3 different actual phrases you'd use with our customers to show our appreciation?

I hereby verify that everything I wrote on my application is true. I realize that if I have intentionally falsified any information, it will jeopardize my chances for employment.

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(Your Signature)